

REGISTRATION OF RESEARCHERID

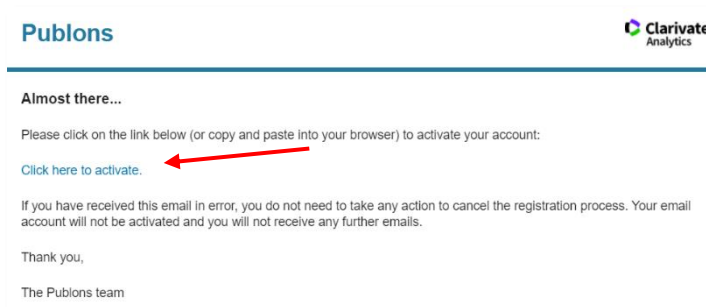
1. Enter the <https://publons.com/> web address in your web browser.
2. In the upper right corner of the web page, select **Register**. You can also use your ORCID for registration. If you already have an account in EndNote or Web of Science, do not create a new account but log in to the system using these credentials.



3. Fill in the required fields in the registration form.

A screenshot of the Publons registration form. The form is titled 'Register to continue with Publons'. It contains several input fields: 'Email address', 'Password' (with an eye icon for visibility), 'Re-enter password' (with an eye icon), 'First Name', and 'Last Name'. There is an 'OR' separator between the password fields and the name fields. A 'Register' button is at the bottom right of the form.

4. You will receive a **verification email** at the email address you provided in the registration form. If you do not receive the message within 5 minutes, check the **spam folder**. Once you open the activation URL, you can start managing your Publons profile.



5. To activate your ResearcherID, you **must pair your profile with at least one of your WoS publications**. If you do not have any publication in WoS, you can request an ID via <https://publons.com/dashboard/tools/createrid/> (you will receive an activation email). You can insert other outputs that you want to assign to your ResearcherID but that are not included in WoS into your profile by pairing them with your ORCID account, using the DOI, or by importing them using RIS, BibTex, and CSV files.

A list of four import options for ResearcherID, each in a light gray box with a downward arrow on the right. The options are: 'Import from Web of Science (complimentary access for Publons users)', 'Sync with ORCID', 'Import by identifier (e.g. title or DOI)', and 'Import by file upload (RIS, CSV, or BIBTEX)'.