

scannig



Bookeye 4



scanning options:
USB drive, e-mail,
mobile app



for free

EasyScan

- ➔ Accept the Disclaimer.
- ➔ Choose the scan type. [Scan Templates]
- ➔ For starting a scan sequence, press the Scan button on the device, SCAN on the screen or use a foot pedal.
 - 💡 You can see all scanned images on the screen.
- ➔ Press DONE button ➔ select USB or Mail sending option
 - 💡 For a bigger file size use a USB drive. We can lend you one at the desk.
 - 💡 Enter your e-mail address in manually – scroll down to see the field.
 - 💡 Multipage PDF saves all images in one PDF file.

options

- ⚙ Quality – to select the type of the document
- ⚙ Page: Single – to scan both pages of the book
- ⚙ Page: Double – to divide the book in the middle into two separate images
- ⚙ Magnifying glass – to crop the image
- ⚙ INS – to insert a new image in front of the chosen one
- ⚙ DEL – to delete the chosen image

Mobile app

- ➔ Download Scan2Mobile or Scan2Pad app in the App Store or Google Play.
- ➔ Connect your mobile device to the WiFi network of the scanner FSCAN[number].
- ➔ Run the app and scan QR code from the scanner home screen.
- ➔ You can control the scanner from your mobile device.
- ➔ Don't forget to disconnect from the scanner WiFi after finishing work.

If you need any help, please do not hesitate to ask a librarian.